

## 2010 Magnolia Cooperative Preschool Summer School Schedule

Attached is information to register for Summer School. Please carefully review all dates.  
ALL DEADLINES ARE FINAL – NO EXCEPTIONS!

Friday March 26 <sup>th</sup> by 3pm	Registration Forms Due
Week of April 12 <sup>th</sup>	Class Lists Posted and Invoices Provided
Friday April 23 <sup>th</sup> by 3pm	All Payments Due
After Friday May 7 <sup>TH</sup>	NO REFUNDS GIVEN

If you have any questions please call Megin Edwards at (206) 300-8765 or email at [megin.edwards@gmail.com](mailto:megin.edwards@gmail.com).

### ***YELLOW ROOM WITH BARBARA (9 am – 12 noon)***

Session	Date	Days	Age	Tuition
1	June 2-4	W, Th, F (3 days)***	2-3	\$90
2	June 8-10	T, W, Th (3 days)	2-3	\$90
3	June 15-17	T, W, Th (3 days)	2-3	\$90
4	June 22-24	T, W, Th (3 days)	2-3	\$90
5	June 29-July 1	T, W, Th (3 days)	2-3	\$90
6	July 6-8*	T, W, Th (3 days)	2-3	\$90
7	July 13-15	T, W, Th (3 days)	2-3	\$90
8	July 20-22	T, W, Th (3 days)	2-3	\$90
9	July 27-29	T, W, Th (3 days)	2-3	\$90

### ***BLUE ROOM WITH CATHY (9 am – 12 noon)***

Session	Date	Theme	Days	Age	Tuition
10	June 7-11	5 Senses	M-F (5 days)	3-5	\$142
11	June 14-18	Sun	M-F (5 days)	3-5	\$142
12	June 21-25	Moon & Stars	M-F (5 days)	3-5	\$142
13	June 28-July 2	Colors	M-F (5 days)	3-5	\$142
14	July 6-9* **	Things in the Air	T-F (4 days)	3-5	\$117
15	July 12-16	Things in the Ground	M-F (5 days)	3-5	\$142
16	July 19-23	Things in the Water	M-F (5 days)	3-5	\$142
17	July 26-30	Above the Ground	M-F (5 days)	3-5	\$142

Children that have completed a Toddler Class may register for a 2-3 year old summer school session.

\* Session 6 and 14 may be combined if enrollment is low that week.

\*\* note the 4 day schedule due to the Monday Holiday.

## Summer School Class Information & Instructions for Registration Form

### Summer School Classes

Each summer school session varies from 3-5 days in length. Class begins at 9 am and ends at 12 noon. The class day will include a variation of choice time, art projects, music, story time, snack, and outside play time.

Parents please note:

- Snack will be provided by the Co-op.
- All children planning to ride bikes during outside time are required to wear helmets that they bring from home.
- Please put any sunscreen on your child before dropping them off at school. Teachers are not able to put on sunscreen.

Classes for 2-3 year olds will have a maximum of 9 children in each class, and will be taught by Barbara Howson and an assistant in the Yellow Room (Sessions 1-9). Classes for 3-5 year olds will have a maximum of 12 children, and will be taught by Cathy and an assistant in the Blue Room (Sessions 10-17). Parent participation in the classroom is not required.

Current Co-op members in good standing and 2009/2010 graduates are allowed to register. Children must turn the appropriate age by June 1, 2010 and children currently enrolled in the Toddler Classes will be allowed to register for the 2-3 year old classes.

### Lottery

Registration is by lottery only. You do NOT need to be present. Fill out the attached Registration Form and Emergency Form completely, one for each child. **ALL Registration and Emergency Forms are due by 3 pm on Friday, March 26<sup>th</sup> to the boxes in the classrooms. Any late submissions will be added ONLY to the lists after original lottery is completed.**

When your number is selected, you will receive your highest class preference available at that time. After everyone in the lottery has been assigned to a class, the remaining available classes will be distributed. When a class is full, your child will be placed on the waitlist for that class.

Requests to coordinate session with siblings and/or friends can be indicated on each form and the forms must be submitted together. The small group will receive one lottery number. All students will need to be in their age-appropriate class.

The results of the lottery and session rosters will be posted in the hallway at school during the week of April 12<sup>th</sup>. Any openings at that time will be filled on a first come first served basis.

### Payment for Classes

**Payment for all classes is due by 3 pm on Friday, April 23<sup>th</sup>. NO EXCEPTIONS to this cut-off will be made.** Mark your checks "summer school" in the memo portion, and put them in the grey deposit box on the office door. Class assignments not paid for by 3 pm on Friday, April 23<sup>th</sup> will be released to the waitlist. There is no payment required at the time of registration.

**No refunds will be given after May 7<sup>th</sup>.** If your plans change after May 7<sup>th</sup> and your child can no longer attend a class you have already paid for, the money will go into the general fund. Please contact Megin Edwards at (206) 300-8765 or [megin.edwards@gmail.com](mailto:megin.edwards@gmail.com) if your child will be unable to attend a scheduled class.

### How to Indicate Your Preference

First review the list of classes and decide which ones you would like your child to attend. Yellow Room sessions for 2-3 year olds are three day sessions, and Blue Room sessions for 3-5 year olds are either four or five day sessions.

Requests to coordinate session with siblings and/or friends can be indicated on each form and the forms must be submitted together. It is up to you to coordinate with other parents in selecting sessions and placing the correct session numbers on everyone's forms. The small group will receive one lottery number. All students will need to be in their age-appropriate class.

In addition, please write in any explanation you think would be helpful to the lottery committee so that we can best figure out your intent. For example, if you ideally would only want one class in June and one in July, please indicate that on the form under the comments section. Indicate all sessions that you are interested in attending as well as the maximum number of sessions. Note that when sessions are in high demand, you may not get in.

There is also a spot to indicate an alternative class if one of your choices is full. For example: you want one class during the week of June 16<sup>th</sup> for your three year old, and your first choice is session 16, but if that was full then you would like session 4, but you do not want both classes. In addition, you would also like one class in July, either session 17 or 7, and you would like session 13 as well. Then you would fill out the form as follows:

# of Sessions Desired	First Choice	Alternate Choice	OFFICE USE ONLY	
			Assigned	Waitlist
1 <sup>st</sup> Session	16	4		
2 <sup>nd</sup> Session	17	7		
3 <sup>rd</sup> Session	13			
4 <sup>th</sup> Session				
5 <sup>th</sup> Session				
6 <sup>th</sup> Session				

If you filled out the form like this, when your number was drawn in the lottery, you would get class number 16 as your first choice if it was available. If it was not available, then your first choice would be session 4. Then the second time around in the lottery, you would get either 17 or 7 depending on what was available. On the third time around, you would get session 13 if it was available.

### Questions?

Please feel free to call contact Megin Edwards at (206) 300-8765 or [megin.edwards@gmail.com](mailto:megin.edwards@gmail.com).